

Building Inspector II

SALARY RANGE:

\$31.43 - \$39.30 per hour (as of January 2020)

JOB SUMMARY:

The City of Forest Lake is currently recruiting for a Building Inspector II. This position reviews plans and conducts inspections with an emphasis on the Minnesota State Building Code, Fire Code, City of Forest Lake Zoning Code and Ordinances.

The Building Inspector II position is authorized by the Building Official to enforce the provisions contained within the Minnesota State Building Code. The Building Inspector II position reviews and inspects the design, construction, alteration, demolition, and repair of all items covered by the Minnesota State Building Code on all properties within the City. Specifically this position administers the rules and regulations, and enforces the laws as adopted per the Minnesota State Building Code (MSBC) related to fire, life safety, health, and the public welfare.

This position has the responsibility for performing plan reviews, inspections and evaluations of all systems and installations for all new and existing buildings in accordance with the Minnesota State Building Code.

EXAMPLES OF DUTIES:

- Reviews residential and commercial plans, and construction documents, to ensure they meet state codes, federal regulations, city ordinance, and reviews permit applications to ensure they reflect the work onsite.
- Enforces building code including structural, mechanical, plumbing, fire protection and related activities to insure buildings in the community comply with state, federal and local laws pertaining to building construction.
- Investigates project site for conformance with existing conditions as needed.
- Reviews technical documents to verify code and safety compliance in both electronic and paper format. Identifies life safety hazards, construction deficiencies, energy code compliance, sanitation and health hazards, and other related code issues.
- Interprets and raises awareness of known code impacts to projects. Reviews for both prescriptive and performance based design.
- Reviews and recommends acceptance or denial of alternative design requests to the Building Official for approval.

EQUAL OPPORTUNITY EMPLOYER

- Reviews deferred submittals and change documents for approval throughout the construction process, to ensure code compliance.
- Utilizes computer software to conduct electronic plan reviews, record and update field inspections, schedule daily activities, provide information to supervisor and to receive direction, as needed.
- Conducts inspections of materials and methods during various stages of construction and remodeling to ensure compliance with state codes, federal regulations, city ordinance, and approved plans. Identifies life safety hazards, construction deficiencies, energy code compliance, sanitation and health hazards, and other related code issues.
- Issues correction orders that may include timed compliance, immediate closure and stop work orders. Documents and initiates corrective action to enforce code compliance.
- Keeps informed of code changes and the impact of new legislation on code enforcement.
- Participates in professional development training.
- Researches new materials and methods of construction.
- Performs related duties and responsibilities as required.

MINIMUM QUALIFICATIONS:

- High school diploma or equivalent.
- Valid Minnesota driver's license.
- Building Inspection Technology degree (A.A.) from an accredited institution of higher learning; and five years inspection and/or related experience; or equivalent combination of education and experience.
- Must be Certified as a Building Official with the State of Minnesota.
- Must obtain the State Certification as a Fire Inspector 1 within one year of hire.

DESIRED QUALIFICATIONS:

- Minimum of 5 years experience in construction/municipal inspections.
- Ability to obtain a state delegation.

PHYSICAL REQUIREMENTS

- Speak, read, write and understand English.
- Hearing normal or corrected to normal.
- Eyesight 20/40 or corrected to 20/40. May entail distance vision, color vision, peripheral vision, and depth perception.
- Stand, walk, bend, stoop, squat, crouch, kneel, balance or reach as required.
- Employee must occasionally lift and/or move up to 30 pounds.
- While performing the duties of this job, the employee frequently works in outside weather condition. The employee occasionally works near moving mechanical parts and in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and vibration. The noise level in the work environment is occasionally loud.

EQUAL OPPORTUNITY EMPLOYER